

TNUIFSL/HRD/REC/II/2023-24/08

09.11.2023

The Chairman of Southern India Regional Council,  
Institute of Chartered Accountants,  
ICAI Bhawan, 122, Uthamar Gandhi Road,  
Nungambakkam,  
Chennai 600034

Sir,

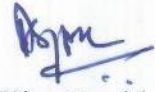
**Sub: Recruitment in the cadre of Assistant Manager & Officers - Reg.**  
Ref: our letter no. TNUIFSL/HRD/REC/II/2023-24/05 dated 13.10.23

Please refer our letter under reference cited above, wherein we have requested you to display the notification on the recruitment of Assistant Managers & Officers. Now, the last date for receipt of application is extended up to 5.00 pm on or before 27.11.2023 and the notification for the same is enclosed.

We request that the details may please be displayed in the notice board of the Institute in order to enable the interested candidates to forward the application in the prescribed format to the office of TNUIFSL, No.19, T.P.Scheme Road, Raja Annamalaipuram, Chennai 600028 by post or through mail to [hr@tnuifsl.com](mailto:hr@tnuifsl.com) up to 5.00 pm on or before 27.11.2023. The format of application can be sourced from [www.tnuifsl.com](http://www.tnuifsl.com).

Thanking you,

Yours faithfully,



Senior Vice President &  
Company Secretary

Enc: As Above

**Tamil Nadu Urban Infrastructure Financial Services Limited**  
19, T.P.Scheme Road, Raja Annamali puram, Chennai 600 028  
Phone: 044-24643104 website: [www.tnuifsl.com](http://www.tnuifsl.com)  
email: [hr@tnuifsl.com](mailto:hr@tnuifsl.com)

TNUIFSL/HRD/REC/II/2023-24/06

13.10.2023

**Sub: Recruitment for the post of Assistant Managers / Officers**

**1. Profile of the Organisation:**

Tamil Nadu Urban Infrastructure Financial Services Limited (TNUIFSL) is a Public Limited Company promoted by Government of Tamil Nadu and is functioning under the administrative control of Municipal Administration & Water Supply Department, Government of Tamil Nadu. TNUIFSL manages various funds such as Tamil Nadu Urban Development Fund (TNUDF), Water and Sanitation Pooled Fund (WSPF) and other Government Grant Funds. The main tasks of the company include project development, project appraisal, project structuring, resource mobilization and fund management.

**2. Requirement:**

TNUIFSL would like to recruit candidates in the cadre of Assistant Managers / Officers. The qualification and other criteria prescribed for the posts are furnished below:

**(i). Assistant Manager (Risk Management):**

- e. Qualifications: Bachelor's Degree with Associate Member of Institute of Chartered Accountants of India (ACA) / Associate Member of Institute of Cost Accountants of India (ACMA)
- f. Experience: Having not less than two years of post qualification experience in identifying, assessing, and monitoring the risks; developing risk mitigation measures; preparing statements on compliances, reporting on Risk Management.
- g. Salary package: The CTC for the post will be about Rs. 8.39 lakhs per annum (Rs.69,920/- per month with gross salary of Rs.51,800/-, other benefits Rs.13,830/- plus performance pay which is variable on annual basis, however, Rs. 4,290/- pm for the first year of employment).
- h. Age: Not exceeding 40 years as on 01.10.2023.

**(ii). Assistant Manager (Finance & Accounts):**

- e. Qualifications: Bachelor's Degree with Associate Member of Institute of Chartered Accountants of India (ACA) / Associate Member of Institute Cost Accountants of India (ACMA).
- f. Experience: Having not less than two years of post qualification experience in handling Finance and Accounts, Audit, Project financial management and compliances.
- g. Salary package: The CTC for the post will be about Rs. 8.39 lakhs per annum (Rs.69,920/- per month with gross salary of Rs.51,800/-, other benefits Rs.13,830/- plus performance pay which is variable on annual basis, however, Rs. 4,290/- pm for the first year of employment).
- h. Age: Not exceeding 40 years as on 01.10.2023

(iii). Officers:

- c. Qualifications: Bachelor's Degree with CMA (Inter) / CA (Inter) / MBA (Finance) on regular stream.
- f. Experience: Having not less than two years of post qualification experience in handling Finance and Accounts, Audit, Project financial management and compliances.
- g. Salary package: The CTC for the post will be about Rs. 6.12 lakhs per annum (Rs. 50,979/- per month with gross salary of Rs.37,785/-, other benefits Rs.10,074/- plus performance pay which is variable on an annual basis however, Rs. 3120/- pm for the first year of employment).
- h. Age: Not exceeding 35 years as on 01.10.2023

3. (i). **Place of work:** Chennai

(ii). Application format can be sourced from [www.tnuifsl.com](http://www.tnuifsl.com).

(iii). Last date for receipt of application is up to 5.00 pm on or before 06.11.2023 (**Now extended up to 5.00 pm on or before 27.11.2023**).

(iv). Separate application should be submitted for each post.

Please note that the completed application along with the copies of documents for educational qualifications, experience & age can be sent to TNUIFSL, No.19, T.P. Scheme Road, Raja Annamalaipuram, Chennai 600028 directly or through mail to [hr@tnuifsl.com](mailto:hr@tnuifsl.com) up to 5.00 pm on or before 06.11.2023. (**Now extended up to 5.00 pm on or before 27.11.2023**).

XXXXXXXXXXXX

**Format for Application for the post of Assistant Manager**

1. Name				Photo
2. Father's/Husband's name				
3. Date of Birth and Age (photocopy of certificate to be enclosed)				
4. Address for Communication				
E mail:				
Mobile No.				
5. Educational Qualifications: (photocopies of certificates to be enclosed)				
Degree/Diploma	Regular / part time / correspondence	Year of Passing	Grade (%)	Name of University
6. Computer proficiency				
7. ACA/ACMA/ACS (Membership):	No.	Date of enrolment:		
8. Experience & Employment Details: (photocopies of certificates to be enclosed)				
i.	Total experience:			
ii.	Details of experience:			
	Employer's Name & Address	Designation	Period of service	
			From	To
iii.	Areas of experience			
iv.	Salary drawn (latest)			
9	Languages known :	Read	Write	Speak
10.	Time required to join			
11.	Any other information of the candidate relevant to the post			
Declaration: I hereby declare that all the foregoing information given by me is true and correct. I shall furnish any other relevant information as and when required by the management				
	Place	Signature		
	Date	Name		

**Format for Application for the post of Officer**

1. Name				Photo
2. Father's/Husband's name				
3. Date of Birth and Age (photocopy of certificate to be enclosed)				
4. Address for Communication				
E mail:				
Mobile No.				
5. Educational Qualifications: (photocopies of certificates to be enclosed)				
Degree/Diploma	Regular / part time / correspondence	Year of Passing	Grade (%)	Name of University
6. Computer proficiency				
7. ACA/ACMA/ACS (Membership):	No.	Date of enrolment:		
8. Experience & Employment Details: (photocopies of certificates to be enclosed)				
i.	Total experience:			
ii.	Details of experience:			
	Employer's Name & Address	Designation	Period of service	
			From	To
iii.	Areas of experience			
iv.	Salary drawn (latest)			
9	Languages known :	Read	Write	Speak
10.	Time required to join			
11.	Any other information of the candidate relevant to the post			
Declaration: I hereby declare that all the foregoing information given by me is true and correct. I shall furnish any other relevant information as and when required by the management				
	Place	Signature		
	Date	Name		